



Michigan Supreme Court

State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30048
Lansing, Michigan 48909
Phone (517) 373-0128

Milton L. Mack, Jr.
State Court Administrator

MEMORANDUM

DATE: February 29, 2016

TO: Circuit and Probate Judges
cc: Circuit Court, Family Division, and Probate Court Administrators
Probate and Juvenile Registers
County Clerks
Case Management System Providers

FROM: Milton L. Mack, Jr.

RE: Clarification to Instructions for Permanency Indicators Report (PIR)

Updated forms and instructions for the Permanency Indicators Report were sent to courts on January 21, 2016. Based on feedback we received regarding those forms and instructions, several additional revisions have been made. The most recent [forms and instructions](#) include the following clarifications:

- the first sentence in item 2 of the general instructions and reporting criteria on page 5 has been removed,
- the instruction for Report 10 on page 15 has been amended to clarify that courts should report all children for whom permanency has been achieved during the reporting period, regardless of the amount of time from the original removal date to permanency, and
- the instruction for Report 11 on page 15 has been amended to clarify that courts should report only children who remain out-of-the-home at the end of the reporting period and for whom it has been more than 728 days from the original removal date.

Case management system providers should make any necessary programming changes with regard to these clarifications. Courts and case management system providers are encouraged to contact Trial Court Services with questions or comments about the programming requirements. Please send these questions or comments to Noah Bradow or Amy Garoushi at TrialCourtServices@courts.mi.gov.